

A Darn Good Query Letter Template

This is an extra resource to go along with the original article:

[How to Write a Darn Good Query Letter](#)

Print this template to help you remember what's most important to include in your query letter template:

Your Address
Your Phone Number
Your Email Address

**Address
the
agent
by
name**

The Agent's Address
The Agent's Phone Number
The Agent's Email Address

Dear Ms. Wilson:

Paragraph #1: Hook the literary agent. Share any connection you have with the agent (you met them at a conference, or you're a fan of specific authors that they may represent).

In this paragraph, also share vital stats about your book: title, genre, and word count. Some authors choose to include vital stats later in the query letter (above the bio paragraph).

Paragraph #2: Summarize your story. Discuss your main characters, what happens and what choice they must make now. But don't give away the entire plot. Leave the agent wanting more by structuring this paragraph in a cliffhanger.

If necessary, you may expand to an additional paragraph, but remember to keep your overall query letter to one page.

Paragraph #3: Add your bio, but make sure it's relevant to writing. Keep it short (no more than two sentences).

Sincerely,

Your Name

Indicate the mailing method you prefer (email or included SASE)

**Keep it
short**