

A Simple Day Planner to Help You Finish Your Manuscript

*This is an extra resource to go along with the original article:
[Finish Your Manuscript! 8 Productivity Hacks for Writers](#)*

Your Daily Writing Schedule

**Wake up early
Set a word limit to meet each day.
Write for 25 minutes and take a 5
minute break. Repeat**

**Eat lunch-- not at your desk.
Get up and be active-- do
something physical.**

**If you didn't meet your word total,
complete it now.
Edit what you've written earlier.
Spend time away from the computer.**

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